

**Diocese of Milwaukee  
Executive Council Meeting  
April 27, 2013 9:30 a.m.  
Trinity, Wauwatosa**

Present: The Rt. Rev'd Steven A. Miller; The Rev'd Steve Capitelli; The Very Rev'd Kevin Carroll, President, Standing Committee; The Rev'd Dr. Miranda Hassett; Mr. Patrick Johnson; Ms. Taryn Lantz; The Rev'd Gary Manning; Mr. Steve Martinie, Diocesan Treasurer; Mr. Rob Mortensen; Mr. Gust Olson; Mr. Henry Peters; Ms. Giannina "Nina" Radcliffe; The Rev'd Scott Seefeldt, President, Commission on Ministry and The Rev'd Joan Smoke

Others present: Ms. Peggy Bean, Bishop's Assistant for Congregation Development; The Rev'd Carla McCook, Bishop's Assistant for Christian Formation; and The Rev'd David Pfaff, Canon to the Ordinary

Absent: The Rev'd Andrew "Drew" Bunting; The Rev'd Dr. Paula Harris and The Rev'd Gary Lambert, Diocesan Executive Secretary

- **Getting to Know You Activities – The Rev'd David Pfaff**

Along with being able to place ourselves on various time lines, we were asked to disclose our favorite instrument of the orchestra, our all-time dream "job" and who we would want to play us if our life was made into a movie.

- **Christian Life Model – The Rev'd Gary Manning/Ms. Peggy Bean**

Working notes from this discussion are in the Drop Box.

- **Financial Look (Diocese of Milwaukee) – Ms. Peggy Bean**

The charts and graphs from this presentation are in the binder **Executive Council Resources** used at the meeting.

- **Opening of Business Meeting – Bishop Miller**

Bishop Miller opened a short business meeting at 2:48 p.m.

- **Discussion/Action Items**

- **Meachem Grants – Mr. Henry Peters**

Mr. Henry Peters, as representative of the Commission on Mission and Development, presented their recommendations for the 2013 Meachem Grants. The church, its location and program as well as the specific amount of the grant designated to it are located in the binder **Executive Council Resources** under Budget.

Mr. Henry Peters noted that the Committee on Mission and Development:

- reviewed all proposals in terms of the merits of the ministry and if it lived into the congregation's mission and vision
- looked at the congregation's grant and aid history
- felt that some parishes' requests would fall under other grants

He also explained that:

- on the chart, St. Alban's should be St. Aidan's
- the zero amount to Good Shepherd will be altered to \$5,200.00 once the committee receives the requested additional information regarding the program

Bishop Miller noted that since the motion comes from a committee a second is not needed. He asked if there were any questions.

Mr. Rob Mortenson wondered if there was a procedure for notifying those parishes that were not fully funded and the rationale for the decision. Ms. Peggy Bean and Mr. Henry Peters noted that the committee would be meeting with all the parishes.

Bishop Miller then called for a vote. Several council members indicated the need to abstain. It was stipulated that, as in the past, the vote would be on the whole package with individual members abstaining on those line items relative to his/her parish. The vote to approve the Meachem grant proposals was unanimous with the respective abstentions.

Bishop Miller noted that these grants with the Executive Council approval now go the Trustees for their approval and the distribution of the funds.

### **New Background Check Contract for Parishes – The Rev'd Carla McCook**

The Rev'd Carla McCook explained that:

- currently parishes are using Oxford Document for background checks at the cost of \$40.00 per individual
- IntelliCorp can provide the same service for \$9.95 an individual and \$8.00 for Driver's Records per person

The Rev'd Carla McCook then asked that the Executive Council to approve the following agreement with IntelliCorp **for parishes only**.

*IntelliCorp agrees to offer preferred pricing to any clients that The Episcopal Diocese of Milwaukee refers to us. IntelliCorp will offer customized solutions per referral client based on their specific needs as that is included in our full suite of products. IntelliCorp will work with The Episcopal Diocese of Milwaukee to develop specific solutions to each client in a collaborative effort to best meet the needs of the client/prospect.*

*The Episcopal Diocese of Milwaukee agrees to promote the relationship with their clients to the best of their ability.*

*This agreement can be revoked at any time by either party by a 30-day written notice.*

Bishop Miller asked if there any questions or comments.

Mr. Gust Olson asked if a parish was obliged to use IntelliCorp.

It was noted that use of IntelliCorp was up to the parish.

Ms. Giannina "Nina" Radcliffe was pleased by this change as it made it easier for the parishes.

Bishop Miller noted that it needed to be amended in Best Practices to include the use IntelliCorp for non-ordained persons.

Ms. Giannina “Nina” Radcliffe moved to approve the agreement with IntelliCorp as stated above. Ms. Taryn Lantz seconded it. The motion carried unanimously.

### **Approval of the Minutes from the January 26, 2013 Executive Council Meeting**

Bishop Miller asked if there were any additions, deletions or changes to the minutes of the January 26, 2013 Executive Council meeting. Hearing nothing, The Rev’d Gary Manning moved and Mr. Gust Olson seconded the approval of the minutes as written. The minutes of the January 26, 2013 Executive Council minutes were approved as written.

### **Final Items:**

Bishop Miller announced:

- the hiring of Tyrone “Ty” Diggs as Assistant for Finance
- the birth of Edward Boaz Bunting (Eddie) to Drew Bunting and April Berends

Mr. Patrick Johnson asked if the address of the location of the Executive Council meeting could be included on the agenda when the agenda is sent out.

The Rev’d Gary Manning asked for assistance in putting the meeting area back in order.

Bishop Miller thanked The Rev’d Gary Manning for his hospitality and concluded the meeting with a prayer of gratitude.

The meeting was adjourned at 3:04 p.m.

The next meeting is set for May 21<sup>st</sup> from 6-8 p.m., at St. Luke’s, Madison, 4011 Major Avenue.

Respectfully submitted,

Rev’d Margaret M. Kiss  
Deacon  
Recorder of the Minutes