2015 Ministry Development Grant Application

Mission and Development
Episcopal Diocese of Milwaukee

Parish: _____

<u>Contacts</u>   <u>E-mail</u>
Clergy _____

Lay _____

Mission and Development is interested in helping support Parish projects that meet one of the following criteria:

- strengthens the congregation's identity and purpose
- deepens the congregation's engagement with the local community, or
- fosters healthy and effective organizational dynamics within the parish

We also understand some projects are bigger than others. At times a ministry may need smaller amounts to fund on ongoing ministry. These dollars are important to strengthen a ministry and are usually under $1000. At other times, seed money is needed to help develop a new ministry or to expand an existing one that strengthens the church's mission. The dollars for these types of ministry can often exceed $1000. Neither grant is for the operational needs of the congregation.

And so we would like to offer two types of grants:
- **"Ministry" grant** for the smaller needs with a limit of $1,000,
- **"Congregational Development Grant"** for the larger projects with a limit of $5,000.

Check the Grant for which this application is intended:
_____ Ministry Grant (up to $1,000) – One page limit for proposal
_____ Congregational Development Grant (up to $5,000 maximum) –
          Two page limit for proposal

Application Requirements

- Current on Diocesan Assessment and other financial obligations
- You may apply for both grants annually
- Only one application in each category

Requirements for 2015 Ministry Grant up to $1000

Please submit a one-page written proposal for your project that includes:
- a description of your project
- how your project aligns with the criteria on page 1
- how you will evaluate your project, and
- Amount of Grant requested: $_____

Please submit your one page document to Peggy Bean at bean@diomil.org by the deadline.

Upon completion please send an update on how the project went, any changes you made and whether or not you plan on continuing it.

Requirements for 2015 Congregational Development Grant up to $5000

Please submit a two-page written proposal for your project that includes:
- a description of your project, including if this is a new ministry initiative or expansion of an existing ministry
- your parish vision/identity and current mission (purpose)
- how your project aligns with the criteria listed on page 1
- how you will evaluate your project, including what criteria will be used to determine if the project is successful

Budget worksheet (not included in two page count)
- Total amount budgeted for this purpose: $_____
- Include draft line item budget for project:
- How much is parish contributing: $_____
- State other funding sources being explored:

  _____

- Amount of Grant requested: $_____

This may be a renewable grant which would need to be reapplied for next year with a maximum of three years. Updating of progress and development is required with new application.

Please submit your one page document to Peggy Bean at bean@diomil.org by the deadline.

Upon completion or 6 months after receiving project funding please send an update on how the project [is] progressed[ing], including any changes in scope that were required, and if successful what will be needed to make this a self-sustaining program.

There are two application and granting periods each year because we realize planning comes at different times.

The first application is **due on April 15, 2015.** Disbursement of funds in the month of June of 2015

The second application is **due on October 15, 2015.** Disbursement of funds in the month of December of 2015

Parish Grant Application Approval

Signatures Required:

Rector / Vicar / Priest in Charge   Date
Phone # and email_____

Senior Warden   Date
Phone # and email_____

Project Coordinator   Date
Phone # and email_____