

Descriptions of Positions Elected at Diocesan Convention

TRUSTEES OF FUNDS AND ENDOWMENTS

Oversee the investment of diocesan assets and prepares information for the diocese about the ways in which those assets can be utilized.

The Trustees of Funds and Endowments would like to provide information to any potential new board member prior to accepting a nomination to serve on the board. The board wishes to share our philosophy and commitment to serve the Diocese of Milwaukee. We are a “working” board. Potential board members will be better able to serve with knowledge of these expectations.

The Board meets four times per year for regular meetings. These meetings are held in January, April, July and October and the current time is the fourth Thursday of these months at 10am. The meetings last about two hours. Three of these meetings are held at Bishop Nicholson House in Milwaukee and one is held in the Madison area.

The above meeting dates/places are reviewed by the board at its first meeting each year and are adjusted to meet the needs of the majority of board members.

Each board member becomes a part of one or more operating committees. These committees assume responsibility to achieve our goals as determined by the TFE board annually. As our goals change each year, so will these committees. Each committee determines its necessary meeting schedules. Additional time is required by Board members for these committee meetings. The current committees are:

- Communications/Marketing - Create programs to assist in our mission/vision.
- Innovative Investments – Develop and recommend investment alternatives.
- Research – Review administrative fees and ROI data to maintain competitive position.
- Planned Giving – Provide education and training of TFE members which will allow them to introduce this topic to their home parish.

The board has an annual review/goal setting meeting early in November, usually in the Milwaukee area. The newly elected members, from convention, are expected to attend this meeting. This special meeting is held on a Saturday and is typically 9am to 3pm.

Your faithful attendance at these meetings will ensure the ongoing success of Trustees.

Please review this information and if you have additional questions, you can discuss them with Michael Hagon, Executive Director: Phone: 414.232.7358, Email: MHagonTFE@wi.rr.com or Patrick Johnson, President of Trustees: Phone: 262.424.1109, Email: pmjslj@milwpc.com

Thank you for considering a position on the TFE Board and we look forward to working with you!

Meeting Frequency: Quarterly for 2 – 2 ½ hours

Meeting Location: Milwaukee

STANDING COMMITTEE

Exists by national canon.

Functions include:

- Council of advice to the Bishop
- Consideration and action on all Episcopal elections across the Episcopal Church
- Consider all property transactions proposed by parishes
- Approve parishes for seeking loans
- Meeting with those preparing for ordination to certify that canonical requirements have been met
- Ecclesiastical Authority for the diocese if the diocese is without a bishop

Meeting Frequency: Monthly for 2 – 3 hours

Meeting Location: Site convenient to current members of Standing Committee is selected.

EXECUTIVE COUNCIL

Acts for the diocesan convention when the convention is not in session. It is responsible for the overall management of the diocese in terms of finance and administration and works with the bishop and diocesan staff on various issues relating to the programs of the diocese.

Meeting Frequency: 6 – 7 times a year for up to 4 hours per meeting

Meeting Location: For every two meetings held in Milwaukee, one is held in Madison

GENERAL CONVENTION

Each diocese sends four lay deputies and four clerical (priests or deacons) to meetings of the General Convention, the national governing body of the Episcopal Church-USA (ECUSA). The Diocese of Milwaukee also sends the first alternate in both the lay and clergy orders to General Convention. GC Deputies are elected two years prior to GC; GC Alternate Deputies are elected one year prior to GC.

Meeting Frequency: One meeting every 3 years (about 10 days in length)

Meeting Location: Various sites within ECUSA, generally in mainland USA.

Note: Next General Convention takes place July 05-12, 2012 in Indianapolis, IN

Deputies' costs are covered by diocese, including travel, accommodations and meals

PROVINCE V SYNOD

Each of the dioceses that comprise the Fifth Province of the Episcopal Church-USA send one clergy representative and two lay representatives to the triennial meetings of the Synod (bishops also attend). The Synod meets in General Convention years and functions to inform and prepare dioceses to participate effectively in the General Convention. For this reason, General Convention deputies and alternates are encouraged to stand for election as representatives to Province V Synod.

Meeting Frequency: One meeting every 3 years

Meeting Location: Various sites within the Fifth Province

Note: Representatives costs are covered by diocese, including travel /accommodations