

**JOB TITLE:** Music Minister

**EFFECTIVE DATE:** April 6, 2014

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**HOURS:** Part-time (10-15 hours/week)

**FLSA STATUS:** Exempt

**REPORTS TO:** Priest-in-Charge

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### **SUMMARY:**

Talented and motivated music leader to enhance St. James' worship experience within the Episcopal liturgy. Individual who can adapt and evolve the music program to St. James' needs. Provides music that "sticks" with congregants, living with them beyond the Sunday liturgy to help the community glorify God.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Foster a joyful and collaborative music culture in the parish.
2. Through the proficient use of piano and/or organ, provide congregational support during Sunday liturgy.
3. Serve as central music minister for congregation providing leadership, direction and/or collaboration with other small parish ensembles.
4. Manage copyright issues and concerns.
5. Produce and recommend to Priest-in-Charge appropriate musical selections for liturgies.
6. Lead vocal or instrumental ensembles, as appropriate.
7. Manage music budget.
8. Mentor others in musical leadership. Work with parishioners to expand small group offerings.
9. Incumbent will work most Sundays for services, and all appropriate Holy Days as specified by the Rector.
10. Incumbent will have the 'right of first refusal' for weddings and funerals at St. James.
11. Incumbent will recruit her/his own substitute musicians as needed.

### **QUALIFICATIONS REQUIRED:**

1. Proficiency in piano and/or organ
2. Adaptability to different musical genres
3. Knowledge of, or willingness to learn, Episcopal liturgy and its nuances
4. Knowledge of contemporary and traditional liturgical music
5. Ability to communicate, and "speak up" or articulate issues/concerns
6. Proficiency in administrative areas of parish (copyrights, budgets, etc.)

## **Announcement**

Music Minister (part-time)

St. James Episcopal Church is seeking a motivated leader to shape our music program. This is a part-time position (10-15 hours per week). The minister will lead the music celebration during our 10:00 a.m. Sunday Service. There is an opportunity to develop the program with new ideas! We desire someone who can encourage the different musical gifts our congregation offers, and help us with vocal leadership.

Skills desired include:

- Proficiency in piano and/or organ
- Adaptability to different musical genres
- Knowledge of, or willingness to learn, Episcopal liturgy and its nuances

- Knowledge of contemporary and traditional liturgical music

To be considered for this rewarding opportunity send resume with names of your five favorite liturgical music selections (including composer names) to Pastor Drew Bunting ([drewbunting@stjamesmilwaukee.org](mailto:drewbunting@stjamesmilwaukee.org)).

St. James' Episcopal Church  
Music Minister Search Committee  
833 West Wisconsin Avenue  
Milwaukee, WI 53203  
414-271-1340  
<http://www.stjamesmilwaukee.org/>